

Appendix 1 – Upper Division Application

APPLICATION FOR ADMISSION TO UPPER DIVISION OF EDUCATOR PREPARATION EAST CAROLINA UNIVERSITY

Educator Preparation is committed to the integrity of the prospective teachers whom they admit to educator preparation and recommend for a license. Prospective teachers must be appropriate role models for the students they will teach. Therefore, any major violation of the ECU student code of conduct found at <https://osrr.ecu.edu/policies-procedures/> or any policies in this *Welcome to Educator Preparation Handbook* will result in denial of admission to educator preparation. By signing below, you acknowledge your understanding of the consequences of violations of the rules described herein and authorize the release to the Lead Coordinator, Office of Clinical Experiences any and all official records maintained by East Carolina University and waive any requirement that you be furnished a copy of those records prior to or concurrent with their release.

Have you ever been convicted of a crime other than minor traffic violations? Yes No

Have you ever had any ECU Office of Student Rights and Responsibilities violations? Yes No

Have you ever had a certificate or license revoked or suspended by any state or governing body? Yes No

If the answer is yes to any of the above, please make an appointment to see the Lead Coordinator, OCE in Speight 110 prior to the completion of this application and your interview.

My signature below indicates that I acknowledge the information in paragraph one, I have truthfully answered the three questions above, and that all information provided on this application is correct and true.

Candidate's Signature _____ Date _____ B _____ ECU ID _____

U. S. Citizen Yes No (if No, make appointment in Speight 105)

SECTION I: To be completed by candidate

NAME _____
Last First Middle/Maiden Birthdate(MM/DD/YYYY)

ADDRESS (permanent) _____
Street City/State Zip

(local) _____
Street City/State Zip

PHONE: Permanent (_____) _____ Local (_____) _____

DEGREE _____ MAJOR _____ CLASSIFICATION _____ ADVISOR _____

College/department and major have been officially declared in Banner: Advisor's Initials _____

Hours attempted at ECU _____ Hours completed at ECU _____ GPA _____

Have you completed an EARLY EXPERIENCE Course? No Yes, and the grade is: _____

Indicate how the required technology competency was met. All grades must be passing, D- or higher:

Dept. Course _____ or BITE 2000 _____ or BITE 2112 _____ or MIS 2223 _____
(Course # and grade) (grade) (grade) (grade)

or NCCCS course CIS 110 _____ or BITE 2000 Challenge Exam _____ (check if passed)
(grade)

**Other technology transfer courses with prior approval of syllabus sent to Assistant Dean in OEP

Are you here as a non-degree student? Yes _____ No _____

Are you here as a second-degree student? Yes _____ No _____

IF YES, to **either** of the above, was the previous school regionally accredited for education? Yes _____ No _____

Name of previous school and location _____ **GPA** _____

I am a transfer student: No _____ If yes, complete the following:

When did you transfer to ECU _____ From: _____ # of hours transferred _____
(Semester & Year) (Institution name)

If you have a **documented disability requiring accommodations** during field experiences or internship, you must notify the ECU ADA Coordinator/Director of Disability Support Services at 252-737-1018 or visit the office in 138 Slay Building immediately. Are there any accommodations under the Americans with Disabilities Act needed for you to participate in field experiences or internship? No: _____ If yes, please describe: _____

Admission to Upper Division Testing (see page 10)

Include all individual test scores even if using overall composite score to qualify

Praxis Core Reading _____ *Praxis* Core Writing _____ *Praxis* Core Math _____ Composite Score _____

To process this application, **electronic *Praxis* Core scores must be received by ECU**. Paper copies are no longer issued by ETS. Check your electronic score report for recipient code 5180 ECU or view through Pirate Port or SONIA. If your score(s) are not listed in Pirate Port under Degree Works, you must access your account on the ETS site, attach a copy of page 1 of your score report with this application.

If using SAT or ACT scores, Complete the appropriate row, include total as well as individual scores

<i>Prior to March 2016</i>	SAT Critical Reading _____	SAT Math _____	SAT Total _____
<i>After March 2016</i>	SAT EBRW _____	SAT Math _____	SAT Total _____
	ACT English _____	ACT Math _____	ACT Total _____

A copy of your SAT or ACT scores must accompany this application, only if being used in lieu of all or part of *Praxis* Core scores. *Praxis* Core, SAT/ACT scores may be found in Pirate Port or SONIA.

SECTION II: We have interviewed the candidate named on this application and verified the required information.

We, the undersigned, recommend for admission to upper division of educator preparation.

We, the undersigned, do not recommend for admission to upper division of educator preparation. If denied, do not forward application to OEP.

1. _____ Date _____

2. _____ Date _____

3. _____ Date _____

SECTION III: I have reviewed this candidate's entire record and recommend him/her for admission to upper division of educator preparation. _____

Signature of Department Chair/Program Coordinator

Final Step

After a satisfactory interview, *the advisor* will forward **completed application, CPL Data Form** and a **copy of test scores if not found in Banner either Praxis Core or SAT or ACT scores (if being used in lieu of Praxis Core)** to the Office of Educator Preparation, Speight Building 105. The advisor should keep copies of the interview documentation and the essay on file; do not forward to OEP.