

# Professional Education Calendar

## Fall Semester 2024 Internship I

<http://www.ecu.edu/cs-educ/oce/index.cfm>

Monday, August 19, 2024	<ul style="list-style-type: none"> <li>Classes Begin</li> </ul>
Friday, August 23, 2024	<p><b><u>Mandatory Internship I Training:</u></b></p> <p>You should utilize this day to complete your mandatory online Canvas Course and any program area related training that is scheduled by your department. A link to the Canvas Course will be sent to your student email.</p>
Friday, August 23, 2024	<p><b><u>Physical Form Due to OCE:</u></b> Please email to <a href="mailto:oce@ecu.edu">oce@ecu.edu</a> Must be complete and submitted to continue with internship. Make a copy before you submit. A TB test reading is required (takes 48-72 hours to complete!)</p>
Week of August 26, 2024	Interns begin to report to schools one full day per week.
Friday, August 30, 2024  It is the Intern's responsibility to complete these items.	<p>Final day to submit NO EXCEPTIONS: (you will receive an email from <a href="mailto:oce@ecu.edu">oce@ecu.edu</a> with instructions):</p> <ul style="list-style-type: none"> <li>Intern I Required Readings &amp; Viewings</li> </ul>
Monday, September 2, 2024	State Holiday (no classes)
Friday, September 13, 2024  It is the Intern's responsibility to complete these items.	<p>Final day to submit NO EXCEPTIONS: (you will receive an email from <a href="mailto:oce@ecu.edu">oce@ecu.edu</a> with instructions):</p> <ul style="list-style-type: none"> <li>Intern and Clinical Teacher Information Form (Intern Section)</li> </ul>
Friday, September 20, 2024.  It is the Clinical Teacher's responsibility to complete these items.	<p>Final day to submit: (you will receive an email from <a href="mailto:oce@ecu.edu">oce@ecu.edu</a> with instructions):</p> <ul style="list-style-type: none"> <li>Intern and Clinical Teacher Information Form (CT Section) **Art/Music CT's-complete within one week of switch date**</li> </ul>
Wednesday, October 2 - Friday, October 25, 2024	Clinical Teacher completes Internship I Support survey. Will receive email from <a href="mailto:oce@ecu.edu">oce@ecu.edu</a> with instructions.
Oct. 5-8 (Sat.-Tues.)	Fall Break-no classes
Tuesday, October 15, 2024	Criminal Background Check is due (all candidates must complete the ECU required Criminal Background Check)
Monday November 4, 2024- Friday November 15, 2024  It is the Clinical Teacher's responsibility to complete these items.	Clinical Teacher completes ECU Dispositions Instrument survey. Will receive email from <a href="mailto:oce@ecu.edu">oce@ecu.edu</a> with instructions.
Monday, December 2, 2024	Classes End! Last day of Internship I
Wednesday, December 4, 2024	<p>Final day to submit NO EXCEPTIONS: (you will receive an email from <a href="mailto:oce@ecu.edu">oce@ecu.edu</a> with instructions):</p> <ul style="list-style-type: none"> <li>Internship I Agreement Form (will go to INTERN)</li> </ul>
Monday, January 13, 2025	<p>Mandatory Internship II Seminar: Time and Location TBD. Will receive an email with updates.</p>
Tuesday, January 14, 2025	Interns report to schools unless in program meetings.
<p><b>INTERNS ARE REQUIRED TO ATTEND ALL MEETINGS AND SEMINARS SCHEDULED BY OCE, UNIVERSITY SUPERVISORS, AND HOST DISTRICTS.</b></p>	
<p><b>NOTE TO ALL ART &amp; MUSIC INTERNS:</b> 10 Week/5 Week Placements- 10 Weeks: Aug. 26-Oct 25, 2024; 5 Weeks: Oct 28-Dec. 2, 2024 5 Week/10 Week Placements- 5 Weeks: Aug. 26-Sept. 27, 2024; 10 Weeks: Sept 30-Dec. 2, 2024</p>	