

MLS Program Faculty Meeting Minutes
September 20, 2022
1:00-2:30 130A Ragsdale / Teams

Attendance: Kawanna Bright (virtual), Vanessa Irvin, Lindsay Mattock, Laura Mangum, Heather Seibert, Rita Soulen

I. August Meeting Minutes approved.

II. Accreditation Updates

Reviewed ALA Accreditation Site Visit schedule. All LIBS courses will be included for observation. Soulen will provide campus tour of key buildings with ERP team.

III. Admissions Updates

Admissions cap per semester will be self-managed. Committee decided to cap at 20 for Spring 2023. Committee will review applications 2-3 times per semester, likely in groups of 10. Committee will create a waitlist and denied due to cap reached list. Students can reapply for next semester using the same materials and with waived fee. The committee will have more data to work with as Dr. Mattock pulls past data to advocate for both a cap and more faculty lines. Resume/CV was added as a requirement beginning Spring 2023

IV. Program Designation to 100% Online

New addition of the MLS program online designation is skewing reports to look like enrollment bottomed out this semester. This is an oversight due to paperwork in the past not submitted to designate this program as online. Mrs. Mangum will send to Dr. Bright the information she has received on how to make this change in Curriculog. Dr. Bright to contact Rex Rose, Curriculog Manager to make this change to 100% online.

V. Plans for LIBS 4950

A meeting is set up next week with COE to talk about LIBS 4950. Dr. Crowe has consulted Dr. Rouse. This course was created when enrollment was low and the unit needed tuition generation. The course is a requirement for at least one undergraduate program within COE but has grown well beyond and has been averaging 9 sections/semester with 233 students this semester. If we give this course up entirely it would rehome elsewhere in COE then we would not be returned to Library Science. Likely we need three sections to keep support within COE, but we can scale it back so that we are not putting our adjunct faculty to work in an area that does not support our mission. Currently there are 33 undergraduate students with this course on their Degreeworks plans. It is possible to create a block in Banner limiting to the course to COE students. The Writing Center would keep Writing Intensive designation. Will need to let other departments know so they can adjust student plans. Dr. Bright

suggested holding the seats for COE for a time then allowing for other students to petition to take the course.

- VI. Summer 11-wk sessions.
Recent budget model changes resulted in 11-week courses crossing fiscal years. Dr. Rouse would be willing to have a conversation about scheduling of summer sessions. If we change to 11-week summer sessions then the earning potential for faculty decreases from 4 sessions to 2 sessions, but no faculty has taught more than 2 across time. Dr. Rouse would like to know if we want all summer courses in the 11-week model or a mix of 5 ½ week and 11-week courses. Questions arose as to whether this change would affect the Study Abroad course in Paris for SU 23. Dr. Irvin suggested core courses could be 11-week and electives could be 5 ½ weeks. Charge to Curriculum Committee to discuss for SU 24. Will discuss selections for Summer 23 courses in a future program meeting.
- VII. Discussion of Spring Courses/Registration
Course selections are due on Monday. There was some discussion of elective offerings for Spring 2023. Dr. Bright will send out a Qualtrics survey to current students listserv including LIBS 6820 (Storytelling), 6853 (Diverse and Special Populations), 6860 (Archives), 6828 (Intellectual Freedom). Mrs. Mangum will develop Degree Works training for new MLS faculty.
- VIII. Faculty reviewed the Lead Faculty Document and approved their roles.
- IX. 2022 Advisory Panel Meeting.

Dr. Mattock will send out a list of Advisory Board members for faculty to comment on. Suggested dates were discussed for the first week in December.
- X. Other Business
- XI. Executive Session