

Please attribute if used.

Equity-Centered Critical Friends TUNING PROTOCOL

Adapted from work of SFCCES (San Francisco Coalition of Essential Small Schools) with input from Kristen Bijur and Nora Houseman from SF Community School.

There are two types of protocols related to the CRITICAL FRIEND protocols developed in the 1980s by the Annenberg reform movements: Consultancy PROTOCOL to deal with the dilemmas we consistently face in schools and Tuning PROTOCOL to look at ideas or proposals. We are using the Tuning Protocol to look at your action plans.

One key point of this process is to uncover what obstacles (particularly related to overarching equity concerns) stand in the way of accomplishing what you plan to do.

You have developed an action plan based on your learning and reflection during the Summer Learning Exchange. You have a chance to “tune” the action plan based on feedback from another member of the EC-NIC; this is your **critical** (important and vital) **friend**. That means they are hoping to be warm (helpful and supportive) demanders – asking questions and making suggestions that offer you a way to improve your plan in a way that is helpful.

Process	Time	Who Participates?
Introduction: Review processes and time periods	1 min	Presenter and discussant
Presentation of Action Plan	3 min	Presenter
Clarifying Questions: Discussants make sure they are factual questions	2 min	Discussant asks presenter
Probing Questions Discussants asks probing questions and presenter responds	3 min	Discussant to presenter
Discussion: Discussant refer to plan and responses to probing question to offer ideas about ways to improve plan, offering warm and cool feedback.	5 min	Discussant offers ideas about improvement while presenter takes notes
Presenter says what is helpful and what next steps might be	1 min	Presenter
Switch presenters and repeat process		